

## **APPLICATION CHECKLIST**

### **(SSA GRANT and COOPERATIVE AGREEMENT PROGRAMS)**

Before submitting your application for grant funding, please check to assure that the application submission contains the required information, which includes the following:

#### **Formal application prepared on mandatory forms:**

☐ **Table of Contents.**

☐ **Project Summary.**

☐ **Application for Federal Assistance, form SF-424.**

☐ **Budget Information (SF-424, Sections A – G):** also, includes **Budget Narrative** (details) for Section B – Budget categories; and a copy of applicant's approved indirect cost rate agreement, if appropriate.

☐ **Project Narrative.**

☐ **Appendices/attachments** (Supplementary and Supporting Information).

☐ **Assurances**  
(Certifications)

#### **Disclosure of Lobbying Activities (Standard Form-LLL)**

☐ Enclosed      ☐ Not Applicable